



GUIDELINES FOR REVALUATION

1. A candidate who wishes to apply for revaluation of his answer books, should submit an application on the prescribed form to the Registrar with the requisite fee before expiry of 30 days excluding the day on which the result was declared. If 30th day happens to be holiday, next working day shall be the last date. *07*
2. An application received without requisite fee, or after the last date determined as in clause (1) shall not be entertained,
3. The process of revaluation includes scrutiny of marks and re-checking of result and, therefore it will be necessary for a candidate applying for revaluation of his /her answer book(s) to apply for scrutiny of marks of the paper(s) for which he / she has applied for revaluation. In such a case if the marks of the candidate in any papers are increased as a result of scrutiny, and thereafter, he / she does not want his / her answer-books to be revalued, he / she will be permitted to withdraw his / her application for revaluation (in which case his / her fee will be refunded).
4. The fee for revaluation of answer-books shall be as prescribed by the university which will not be refunded.
5. Revaluation shall be done by an examiner to be appointed by the Vice-Chancellor from a panel recommended by the Committee for Selection of Examiners / Convener.
6. Each answer-book shall be revalued by one examiner only.
7. (1) (i) If the award of the second examiner (revaluator) is more than the award of the first examiner subject to a limit of 20% of the maximum marks prescribed for the paper, the same shall be taken as the marks obtained on revaluation. In case the award of the second examiner (revaluator) exceeds the above limit of 20%, the answer book shall be referred to a third examiner and the average of the two closest awards shall be taken into account. If the three awards are uniformly spread, then the middle award shall be taken into account.
(ii) (a) If the award of the second examiner (revaluator) is less than that of the first examiner up to the extent of 5% of the maximum marks prescribed for the paper, the award of the first examiner shall stand.
(b) In case the award of the second examiner (revaluator) is less than that of the first examiner and the decrease is more than 5% but not more than 20% of the maximum marks prescribed for the paper, the average of the two awards shall be taken as the marks of revaluation *provided* the result of the candidate is not affected adversely, i.e. his / her division is not changed or he / she does not get supplementary exam instead of pass or he / she does not fail instead of supplementary or he / she does not fall in an individual paper / subject instead of

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Council

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pass. In such cases, the marks shall be decreased to the extent that his result is not affected adversely.

(c) If the award of the second examiner (revaluator) is less than that of the first examiner and the decrease in marks exceeds 20% of the maximum marks prescribed for the paper, the answer-book shall be referred to a third examiner and the average of the two closest awards (the middle award in case the three awards are uniformly spread) shall be taken as the marks of revaluation subject to the provision mentioned above in sub-clause (ii) (b).

8. The candidate shall submit his original marks sheet or any other proof of subject to the satisfaction of university along with the application for revaluation failing which the application will not be entertained.
9. The increase in marks obtained by a candidate as a result of the revaluation shall not be taken into account for preparing the merit list in order of merit at an examination.
10. Remuneration for revaluation of answer-books shall be paid to the examiner @ 25/- per UG answer-book subject to a minimum of Rs. 500/- per answer-book of one paper. Postal expenses incurred by the examiner shall be reimbursed in full.
11. Remuneration for revaluation of answer-books shall be paid to the examiner @ 30/- per PG answer-book subject to a minimum of Rs. 500/- per answer-book of one paper. Postal expenses incurred by the examiner shall be reimbursed in full.
12. Candidates desirous to apply for revaluation must treat their result as "No change" for submission of application forms for appearing at the ensuing examination within due dates. In case their result changes consequent upon revaluation, the application forms submitted by them will be amended accordingly on the request by the candidate.

Controller of Examinations

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